

**Invitation for Bids**  
**[Bhokraha Narsingh Rural Municipality**  
**Office of the Municipal Executive, Koshi Province, Sunsari]**

Date of publication: 2026/08/06

Invitation for Bids No: BNRM/NCB/Goods/2083/084-01

1. **[Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari]** has allocated funds towards the cost of procurement of **[Supply & Delivery of Office Essential Goods and Stationary]** and intends to apply part of the funds to cover eligible payments under the Contract for **[BNRM/NCB/Goods/2083/084-01]**. Bidding is open to all eligible Bidders from all countries as defined in ITB Clause 4 (Eligible Bidders).
2. The **[Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari]** invites **electronic** bids from eligible bidders for the procurement of **[Supply & Delivery of Office Essential Goods and Stationary]** under National competitive bidding – Single Stage Single Envelope procedures. The estimated amount for the Goods is RS. 2650325.00 (With VAT)
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari**, **bhokrahanarsingh.gapa@gmail.com** or may visit PPMO egp system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
4. Bidders has to submit their bid electronically only, download the bidding documents for e-submission from PPMO's e-GP system ([www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp)). Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below .

**Information to deposit the cost of bidding document in Bank:**

Name of the Bank: Laxmi Sunrise Bank Limited

Name of Office: Bhokraha Narsingh Rural Municipality

Office Code no. : .....

Office Account no.: 07903000034

Rajaswa (revenue) Shirshak no. 14229

5. Pre-bid meeting shall be held at **[Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari]** at 2083/04/29 & 11:00 AM
6. Electronic bids must be submitted to the office **[Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari]** through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before 12:00 Office Hours on 2083/05/11. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend 13:00 office hours, 2083/05/11 at the office of Bhokraha Narsingh Rural Municipality. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs.67000/- which shall be valid for 30 days beyond the validity period of the bid.
8. If the last date of purchasing and /or submission falls on a public holiday applicable to purchaser, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission.
9. The name and identification of the contracts (*packages/Lots* )are as follows:

| S. N. | Contract ID No.              | Name of Goods                                               | Quantity | Bid Security Amount (NRs) | Bid Document Fee (NRs). | Bid Validity Period |
|-------|------------------------------|-------------------------------------------------------------|----------|---------------------------|-------------------------|---------------------|
| 1.    | BNRM/NCB/ Goods/2083/ 084-01 | Supply & Delivery of Office Essential Goods and Stationary] | 1        | 67000                     | 0                       | 90 days             |

10. Items mention in BOQ which have Expiry Date, those items shall have at least 15 month Usable Date before Expiry. Note: 15 months Expiry Date is calculated from the date items are deliver to the site.

Chief Administrative Officer